

Head of Sound and Video

Dates of Employment: May 16 – August 11, 2019

Reports To: Director of Production

Supports: Sound Department, Janiec Opera Company, Orchestras, Ensembles, Special Events

Summary

The Head of Sound and Video, A-1 and V-1 helps facilitate a positive and enjoyable Sound and Video Department environment. The Sound/Video Department is responsible for the design and engineer of all Sound Systems for Operas, Orchestras, Special Events, fund raising runouts and Special Projects in collaboration with our Sound Vendor. They are also responsible for collaborating with our vendor to provide Video Engineering (supported by and designed by the Video Vendor) for all necessary projects. As needed, members of our Sound and Video Vendor's team will join the BMC Production Staff for one-off projects. The core Sound/ Video Crew is 3 members and can expand to 7 – 8 crew members for large shows. Holistic effective communication and dissemination of information is essential to the successful execution of this position.

Duties and Responsibilities

- Manage the Sound/ Video Department.
- Maintain safe, instructive, and productive workspaces.
- Ensure that EVERY concert or event that requires Sound and Video receives it in a timely manner.
- Update and maintain accurate equipment inventories.
- Maintain accurate and thorough paperwork, which includes but is not limited to tracking equipment ownership, current location, maintenance needs etc.
- Train or supervise the training of each Sound/ Video staff member in proper safety procedures.
- Ensure excellence and quality of work in all 6 performance venues and over 80 performances.
- Mix amplified sound for all performances as required. Serve as either A-1 or V-1 on projects/ performances as agreed upon by you, Director of Production, and Sound/ Video vendor.
- Coordinate guest artists' sound/ video needs.
- Manage Supertitles and Projections. Coordinate A/V needs as needed (particularly for runouts).

- Attend all production meetings and extra meetings with designers as needed.
- Turn in weekly receipts.
- Manage Clear-coms in all venues.
- Attend all load- ins and outs.
- Run shows as required.
- Other duties as assigned by supervisor.
- Supervised by the Director of Production and collaborator with the Sound/ Video Vendor.

Qualifications

- Strong communication skills.
- Highly motivated.
- Good attitude and work ethic.
- Willingness to take ownership of your position and not blame other staff members or outside circumstances for your degree of success on individual tasks and on your position as a whole.
- Able to take instruction and feedback from supervisors and use it to improve your job performance.

Requirements and Compensation

- Complete satisfactory background check
- Must have valid state driver's license and possess a clean driving record
- The Head of Sound/ Video position includes a season stipend paid bi-weekly, full board, and on-campus housing.

Review of applications will begin on **January 1, 2019** and continue until the position is filled. Applications are made through email only. Interested parties should send a cover letter, resume and references to:

Andrea Boccanfuso

Director of Production

Brevard Music Center

aboccanfuso@brevardmusic.org

Brevard Music Center is a summer institute and festival. Over four hundred young musicians from around the country come each summer to study and perform in over 80 concerts ranging from orchestra to opera, chamber music and pops. As a matter of policy, the Brevard Music Center does not discriminate on the basis of race, sex, color, creed, national origin, age or individual handicap in the recruitment and admission of students, the recruitment and employment of its faculty and staff, or the operation of any of its programs and activities.